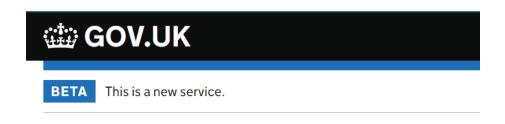
The University of St Andrews

Student Visa application guide – Apply from OUTSIDE the UK (07/2023)

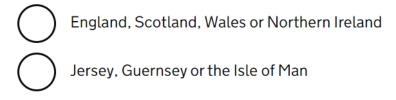




To begin the application: Click START NOW on webpage: https://www.gov.uk/student-visa/apply

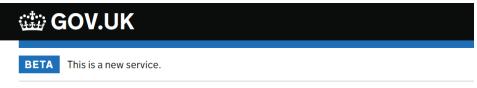


Where are you planning to live?



Select the option that includes 'Scotland'

Continue



< Back

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway



Continue

► Should I apply to the EU Settlement Scheme instead?

EU/EEA/Swiss Passport – Select 'YES' then follow the instructions for completing the application and biometric process online.

if you have dual nationality that includes EU/EEA/Swiss – we recommend using your EU/EEA/Swiss passport to apply as the process is simpler

Other Nationalities – Select 'NO' and continue with the application.

This document shows the process for applications for those who **DO NOT** have an EU/EEA/Swiss passport. But EU/EEA/Swiss nationals may still find this document helpful.

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Visas and Immigration

Select a country to provide your biometrics

To complete your application, you must provide your biometrics (fingerprints and facial photograph). This may involve attending a visa application centre (VAC) operated by one of our commercial partners.

We need to know which commercial partner will manage your biometrics appointment. This is so we can transfer you to the correct website after you have submitted your visa application.

Enter the country where you would like to provide your biometrics. This will usually be the country you are in now. If there is no VAC in your selected country, you will be able to choose an alternative location.

If you believe you are unable to provide your biometrics at any location, you should still choose a location. You will then be told how to proceed.

Next

Enter the Country where you will provide your biometrics and click 'NEXT'.

You will be asked to confirm there are Visa Application Centre's available in your chosen location, where you can provide biometrics.

The form will then provide information on how your data will be used.

You can then click 'APPLY NOW'.

There are rules on where you are allowed to apply from (https://www.gov.uk/government/publications/where-to-applyecb05)

Applications should be made in the country in which you are living. You must have legal residency – you cannot be a tourist.

Register an email address and create a password.

An application link will be emailed to you, this allows you to log out and return to your application later.

You can review, edit, and print your answers at any point.

You must then provide the UKVI with a contact email address and contact telephone number. The UKVI may use this to contact you about your application.

GOV.UK Visas and Immigration 1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions Back Scholarships Do you have a Marshall, Chevening or commonwealth scholarship? Check the postgraduate scholarship guidance, if you do not know. Yes No

Save and continue

Show and edit answers

Return to this application later

Show and edit answers

Return to this application later

Postgraduate Scholarship Guidance:

https://www.gov.uk/postgraduate-scholarships-international-students

Only select 'YES' if you have been awarded a Marshall,

visa application fee will not be charged.

Chevening, or commonwealth scholarship - if eligible, the

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions

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Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Yes No

Save and continue

Confirm you have a CAS and then enter the CAS number.

Copy and paste the CAS number from your CAS information.

DO NOT apply without a CAS number for the relevant course.



This application requires a valid Confirmation of Acceptance for Studies (CAS) number. If you do not provide one, your application is likely to be refused.

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Your name

Enter your name as shown on your passport or travel document. Use the English spelling of your name where provided.

You must tell us your full name.

Given name(s)

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name, include it with your given name. You must tell us all your given names.

Enter your name as it appears on your passport. Use the passport your CAS was issued to.

Family name

Your family name is the surname shared by your family.

I do not have a current passport or travel document

Save and continue

Return to this application later

Show and edit answers

I do not have a current passport or travel document

If you do not have a passport or travel document, you can use a biometric residence permit, immigration document or birth certificate.

If you are a recognised refugee, you have humanitarian protection, or you are stateless, give us the name you used before.

I do not have both a given and family name

Enter your name(s)

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Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

Yes No

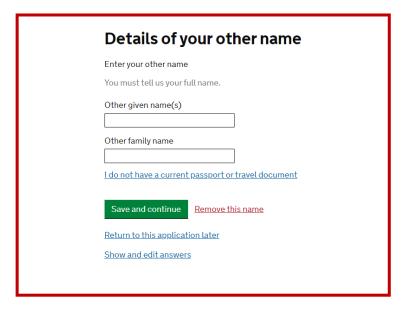
Save and continue

Return to this application later

Show and edit answers

If you have ever been known by any other name, enter it here.

Do not include unofficial nicknames.



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Your sex and relationship status

What is your sex, as shown in your passport or travel document?

Input your sex as shown in your passport, and relationship status (even if your partner is not applying for a dependent visa with you).

What is your relationship status?

~

I am unsure of my current relationship status

Save and continue

Unspecified

Return to this application later

Show and edit answers

'Single' means that you have never been married or in a civil partnership, and that you do not currently consider yourself in a relationship.

'Unmarried partnership' means that you currently consider yourself in a relationship but are not married or in a civil partnership.

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■ Back				
Your address	6			
Address				
Town/City				
Province/Region/State				
Postal code (if applicable)				
Country				
L Is this address also your cor	respondence addre	2557		
We may use this address to			ncludina	
after it has been decided.	oontaot you about	your appareation, n	rotaanig	
Yes No				
Save and continue				
Return to this application la	<u>iter</u>			
Show and edit answers				

Enter the address where you currently live.

If you prefer your correspondence to be sent to an alternative address, you can select 'NO' and enter a correspondence address.

1. Start **2. Application** 3. Documents 4. Declaration 5. Pay 6. Further actions

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About this property

How long have you lived at this address?

Select a unit of time and enter a value



What is the ownership status of your home?

Olownit

O I rent it

Other

Save and continue

Return to this application later

Show and edit answers

If you live with your parents, select 'Other' and give more details.

Give more details about your living situation, such as who you live with and who owns the property

Maximum of 500 characters

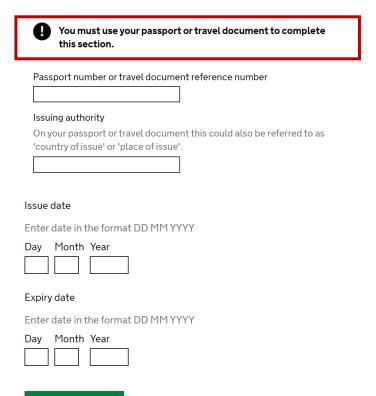
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Visas and Immigration

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Your passport



Save and continue

Return to this application later

Show and edit answers

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Your identity card

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

Yes N

Save and continue

Return to this application later

Show and edit answers

Not every country has a national identity card.

If you do, select 'YES' and you'll be asked to provide the details of it.

You don't have to submit the ID document as part of the visa process.

Issuing authorit	у
On your identity issue' or 'place	card, this could also be referred to as 'country of of issue'.
Issue date (if ap	plicable)
Enter date in the	e format DD MM YYYY
Day Month Y	'ear
Expiry date (if a	pplicable)
Enter date in the	e format DD MM YYYY

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Visas and Immigration

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■ Dook					

Your nationality, country and date of birth

Country of nationality
Enter your country of nationality or citizenship, as shown on your passport
or travel document. If you have previous or additional nationalities or
citizenships you will be able to add these later in the application

0	
Country of birth	

Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

Date of birth

For example, 31 3 2020

Day	Month	Year

Save and continue

Return to this application later

Show and edit answers

If you are under 18 at the time of your application, you may be asked more questions about your accommodation and care arrangements in the UK.

Under 18's also need to provide a consent letter from their parents/legal guardians consenting to your accommodation and care arrangements in the UK (example below). You must provide proof of your relationship (birth certificate) when you apply.

Example letter from your parent(s) or legal guardian(s). This letter must be an original document with an original signature. If it is not in English, it must be accompanied by a professional English translation

[Your parent(s)/legal guardian(s) address]

Entry Clearance Officer

[Date]

Dear Sir/Madam

RE: Under 18 parents' consent letter for [student's name]

This is to confirm that we, [parent (s) or legal guardian (s) name], are the [mother/father/parents/legal guardian] of [student's name] and that we give our permission for our [son/daughter/ward] to apply for a Student visa to study in the UK.

We agree with the living arrangements that have been made for [student's name] in the UK.

We consent to [student's name] living independently in the UK and to travel independently.

Yours faithfully,

[Father's /legal guardian(s) signature]

[Father's /legal guardian(s) name]

[Father's /legal guardian(s) address]

[Father's /legal guardian(s) contact number]

[Father's /legal guardian(s) email address]

[Mother's /legal guardian(s) signature]

GOV.UK Visas and Immigration 1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions Back Your other nationalities Do you currently hold, or have you ever held, any other nationality or citizenship? You must provide all the nationalities that you currently hold or have ever

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Save and continue

held.

Visas and Immigration

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Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an <u>approved English language test</u> which assessed your reading, writing, speaking and listening skills
- · have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

Yes	No
Save and	continue

If you hold another nationality: You will need to input the country of your other nationality; dates nationality has been held from and to, or if you still hold this nationality.

Applicants from a majority English speaking country will NOT be asked these questions.

Previous application means a previous application for a UK visa. Only select 'YES' if you've read the full question and meet the requirements.

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Spoken language preference

We may have to talk to you about your application. Which language would you prefer to use?

() English

Other

Save and continue

Return to this application later

Show and edit answers

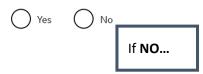
It is preferable to select English, especially since your visa requires you to have a level of English language ability to study here.

Your choice of language cannot be guaranteed. You may be required to speak in English depending on the requirements of your visa.



You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

This must be from a school you attended when you were under 18. You will need to



provide your exam certificate.

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Visas and Immigration

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English language assessment

Are you coming to the UK to study at a higher education provider with a track record of compliance?

<u>See the Register of Student sponsors</u> to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor-Track Record'.

Yes	No
\smile	\sim

You'll only be asked this question if you've <u>not</u> provided evidence of English language ability in a previous application.

We are a <u>Higher Education provider</u> with a track record of compliance.

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?
Yes No



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People financially dependent on you

Does anyone rely on you for financial support?
Include both those travelling with you and those who are not.

This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

Yes No

Will these dependants be included in my application?

Save and continue

Return to this application later

Show and edit answers

If you have dependants, you will need to input their details: Name, date of birth, relationship to you, and information about where they will live and if they are travelling with you.

Please Note:

Information about these dependants will help us with your application but they will not be included in this visa application. They will need to apply separately if they want to be with you in the UK.

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Show and edit answers

Visas and Immigration

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■ <u>Back</u>
Give details about your first parent
Give details about 2 of your parents.
What if I do not have my parents' details?
What is this person's relationship to you?
Mother
Father
Given names
Family name
If they do not have both a given and family name, enter their name(s) in the Given names field.
Date of birth
Enter date in the format DD MM YYYY
Day Month Year
Country of nationality
Have they always had the same nationality?
Yes No
Save and continue
Return to this application later

You will be asked for details of your two parents.

If you have do not have your parent's details, click the link and you can tick a box that specifies that.

What if I do not have my parents' details?

I do not have my parents' details

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Visas and Immigration

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Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family such as spouse, civil partner, parents or children
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

Yes No

Save and continue

If you have family staying in the UK, you'll need to provide their details, including what permission they have to live in the UK.

Don't include extended family ie cousins, aunts, uncles.

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Visas and Immigration

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Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group?

This include travel companies or sports, work, or study groups.

(Yes

No

Save and continue

Return to this application later

Show and edit answers

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Visas and Immigration

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Travelling with another person

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?

Yes

 \bigcap N

Save and continue

Return to this application later

Show and edit answers

For the majority of students the answer will be **NO**. But if you are part of an organised group, you will be asked for further details.

Select **YES** if you are travelling with someone who is not your partner, spouse, or dependant.

You will need to provide further details.

You will be asked for the details of 1 person even if travelling with more.

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Visas and Immigration

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Back

Where you will stay in the UK

Do you know where you will be staying in the UK?

Yes	○ No
\sim	\sim

Save and continue

Return to this application later

Show and edit answers

You do not need to have confirmed accommodation details to apply for a visa. The UKVI don't need you to upload provide of accommodation.

STAYING IN HALLS? If you have not yet been assigned accommodation with us – you can Select YES and input the following address:
The University of St Andrews
College Gate
St Andrews
KY16 9AJ
What address will you be staying at while in the UK?
You will be able to add details of any additional places you will be staying after you click 'Save and continue'
Enter a UK postcode
Find UK address
Enter address manually

If you are not staying in halls - Select **NO** and input further information about your accommodation plans.

Accommodation plans in the UK

Where do you plan to stay in the UK?

Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

Maximum of 500 characters



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Other places you will stay while in the UK

Will you be staying anywhere else in the UK?

This includes staying in:

- a hotel or bed and breakfast (B&B)
- accommodation provided by an employer
- a private home with friends or work colleagues
- accommodation provided by the educational institution where you will be studying
- any other type of accommodation

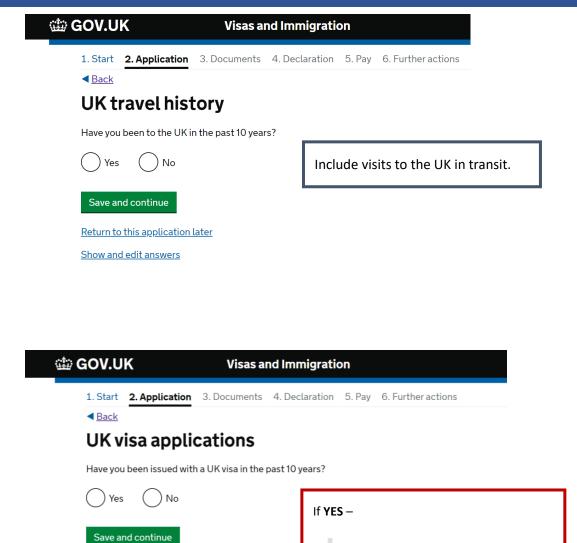
 $\bigcirc \ \, \mathsf{Yes} \quad \, \bigcirc \ \, \mathsf{No}$

Save and continue

Return to this application later

Show and edit answers

If **YES** – enter the details on the next page.



Return to this application later

Show and edit answers

Date of visa issue

Month Year

Enter date in the format MM YYYY

If YES — How many times have you been to the UK in the past 10 years? If you are unsure of the exact number, provide an estimation. You will be asked to provide details for up to 3 of your most recent times in the UK. You'll then be asked — for 3 of your most recent visits: Reason for coming to the UK | Date you arrived | How long you were here.

If you've ever received medical treatment in the UK.

If you have applied for leave to remain in the UK (a visa extension inside the UK) in the last 10 years.

If you have a National Insurance No | Driving License | receipt of public funds

Information must be as accurate as possible. Use passport date stamps for accuracy.

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Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

How many times have you visited the following places in the past 10 years?

- Australia
- Canada
- New Zealand
- USA
- Switzerland
- European Economic Area (do not include travel to the UK)

Which countries are part of the European Economic Area (EEA)?

Zero	
Once	Include visits in transit.
2 to 5 times	
6 or more times	

Save and continue

Return to this application later

Show and edit answers

If you have been to one of these countries, you'll be asked –

Country | Reason for visit | Date of visit | How long you visited

Information must be as accurate as possible. Use passport date stamps for accuracy.

You will only be asked for details for two of most recent times. Complete as accurately as possible, to best of your ability.

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Visas and Immigration

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World travel history

Have you been to any other countries in the past 10 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

Which countries are part of the European Economic Area (EEA)?

Yes No

Include visits in transit.

Save and continue

Return to this application later

Show and edit answers

If YES you'll be asked -

Country | Reason for visit | Date of entry | Date of exit

Information must be as accurate as possible. Use passport date stamps for accuracy.

Complete as accurately as possible, to best of your ability.

1. Start	2. Application	3. Documents	4. Declaration	5. Pay	6. Further actions
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Your planned travel information

Date you plan to arrive in the UK			
Enter date in the format DD MM YYYY			
Day Month Year			

Why is this information important?

Save and continue

Return to this application later

Show and edit answers

Think carefully before you input a date. This is the date your visa will begin.

The earliest you can arrive in the UK is **1 MONTH BEFORE** your course start date on your CAS.

If you arrive outside the visa validity dates, your visa will not be valid and you can't study until you exit and re-enter the UK

Why is this information important?

If your application is successful, you will be granted a visa to enter the UK. The visa will only be valid for entry to the UK for 90 days. If your visa expires before you travel to the UK, you will have to apply for a replacement visa.

After you arrive in the UK, you will collect a <u>biometric residence</u> <u>permit</u>, which will show that you have permission to remain in the UK.

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Visas and Immigration

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Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Yes No

Save and continue

Return to this application later

Show and edit answers

If **YES** – you will be asked for details of the immigration problem and can input details of the issue in a free text box.

Answer this question honestly – having previous immigration problems does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.

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Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

 \bigcirc Yes \bigcirc N

Save and continue

Return to this application later

Show and edit answers

If **YES** – you will be asked for details of this breach and can input details of the issue in a free text box.

Answer this question honestly – having previous immigration problems does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.

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Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

\bigcirc	A criminal conviction
\bigcirc	A penalty for a driving offence, for example disqualification for speeding or no motor insurance
\bigcirc	An arrest or charge for which you are currently on, or awaiting trial
\bigcirc	A caution, warning, reprimand or other out-of-court penalty
\bigcirc	A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
\bigcirc	A civil penalty issued under UK immigration law
\bigcirc	No, I have never had any of these

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

Save and continue

Return to this application later

Show and edit answers

If you have had a conviction or other penalty, you will need to give further details.

Answer this question honestly – having convictions and other penalties does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.

Speeding tickets: UKVI advises that you only need to list these if you have 3 or more, or if an unpaid one led to a further penalty. If you are not sure, select what you have and go to next step where there will be further chance to write the offence and there will be a blurb giving more information.

The next questions are about involvement in war crimes, terrorist activity, and extremist organisations. You'll also be asked whether you are a person of good character.

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1. Start	2. Application	3. Documents	4. Declaration	5. Pay	6. Further actions
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Your employment history
Have you ever worked for any of the following types of organisation?
Include information for any paid or unpaid work. Select all that apply.
Armed Forces (career)
Armed Forces (compulsory national or military service)
Government (including Public or Civil Administration and non-military compulsory national service)
Intelligence services
Security organisations (including police and private security services)
Media organisations
Judiciary (including work as a judge or magistrate)
I have not worked in any of the jobs listed above
Save and continue
Return to this application later
Show and edit answers

If you have been employed by any of these organisations you'll be asked for further details.

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Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

It's important to fill out the following CAS information as it appears on your CAS.

What is your sponsor licence number?
Sponsor's address
Town/City
Postcode
Save and continue
Return to this application later

Show and edit answers

Sponsor License Number (Copy from your CAS): V63Q719H2

Address: The University of St Andrews, College Gate, St Andrews, KY16 9AJ

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Visas and Immigration

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Place of Study

What type of sponsor will you be studying with?

The <u>Register of Student sponsors</u> sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

Independent School
Higher Education Provider
Higher Education Provider with a track record of compliance
Overseas Higher Education Provider Publicly Funded College Private Provider

What is the difference between a school and a higher education institution?

Save and continue

Return to this application later

Show and edit answers

Select: Higher Education Provider with a track record of compliance



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◀ Back

Primary site of study

Is this the site where the majority of your study will take place?

The University of St Andrews College Gate St Andrews KY16 9AJ



Save and continue

Return to this application later

Select YES.

This address is for visa purposes only.

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1. Start 2. Application 3. Documents 4. Declaration 5. Pay

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UCAS details

Did you apply for your course through UCAS?

Yes No

What is UCAS?

Save and continue

Return to this application later

Show and edit answers

 $What is your \, UCAS \, personal \, identification \, number?$

What is UCAS?

The Universities and Colleges Admissions Service (UCAS) is an organisation whose main role is to operate the application process for British universities. Most undergraduate and some postgraduate students apply to university through the ucas.com website.

Select appropriate option and insert your UCAS ID number (this is not the same as your St Andrews Student ID).

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Academic Technology Approval Scheme (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can find out if you need an ATAS certificate here.

Do you need to obtain permission from the ATAS?

Yes No

Save and continue

You will have been notified by Registry if your course requires an ATAS, they would have issued you an email detailing your course code and your statement of research.

If you need an ATAS, you must upload the ATAS certificate as a supporting document.

Select appropriate option and insert your ATAS certificate number if you have one.

∰ GOV.UK	Visas and Immigration
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Future official	financial sponsor
Will you be receiving money frontinuing studies?	rom an official financial sponsor for your
Yes No	Select appropriate option.
What is an official financial sp	<u>onsor:</u>
Save and continue	
Return to this application late	er.
Show and edit answers	
If YES (●) Yes () No	
What is an official financial spo	nsor?
your home Government, a ur	cial sponsor include the UK Government or niversity, or an international company or upport may include a scholarship, ning programme.
If you are being wholly spons will you prove this?	sored by an official financial sponsor how
My Student sponsor ha	s confirmed this information on my Funding only a

Letter of official financial sponsorship

I am not being wholly sponsored

Your Parents/Siblings etc are **not** official financial sponsors.

What is an official financial sponsor?

Examples of an official financial sponsor include the UK Government or your home Government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

Funding only appears on your CAS when it is provided by the University.

Wholly sponsored means your whole fees and full living costs are covered by the official financial

GOV.UK	Visas and Immigration	
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Course info	rmation	
Name of sponsor institu	ition (school/college/university)	Enter 'The University of St Andrews'.
Course name		Copy full course title from the CAS.
course. If you are unsure about t	tualification you will receive at the end of your the level of your qualification, find out what nhere or ask your sponsor institution.	Qualification Level: This should be on your CAS. If you are unsure contact advint@st-andrews.ac.uk
Are you going to be a stu	ident union sabbatical officer?	
Yes No	Sabatical Officer is a full	time officer role in the Students Union, elected by members.
Save and continue		

Return to this application later

Show and edit answers

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Course dates

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day	Month	Year	

Enter the start and end date as shown on your CAS

Course end date

Day	Month	Year

Save and continue

Return to this application later

Show and edit answers



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Accommodation payments

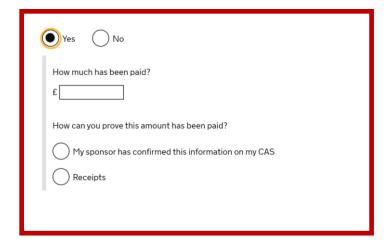
Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance here

Yes O

Save and continue

Return to this application later



For University Halls only: If you have paid accommodation fees this can be added to your CAS, contact visas@st-andrews.ac.uk for this to be added.

https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants

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Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.



Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

Yes No

Save and continue

Return to this application later

Show and edit answers

Enter the Course fees as they appear on your CAS.

Yes No	
How much has been paid?	
How can you prove this amount has been paid? My sponsor has confirmed this information on my CAS Receipts	

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Student Loan

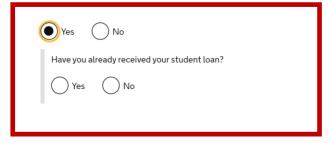
You must show that you have enough money to cover your course fees, and living costs for you and any dependants <u>Read the guidance</u> to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

Yes No

Save and continue

Return to this application later



You can show you have enough money using a student loan from a government, government sponsored loan company, or a regulated student loans scheme

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Maintenance funds

You must show that you have enough money to cover your course fees and living costs. Read the guidance document to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes) No
-----	------

Save and continue

Return to this application later

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes No

How can you prove they are your parent(s) or legal guardian(s)?

Birth certificate

Adoption certificate

Court document

If you are relying on money held in a bank account, it must be in an account that you or your parent(s) /legal guardian(s) are named as account holder(s) on.

For the amount required please see:

https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants

If money is in your parents bank account, select **NO** and fill out your parents details. You will need to submit a letter from them confirming they give you permission to use the money in your accounts, and also submit proof of your relationship.

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Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

Save and continue

Return to this application later

Show and edit answers

Use this free text box to note anything you feel warrants further explanation.

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Check your answers

Check the information below before you continue to the next section.

Personal information

Who does this email address belong to? You Change

Do you have another email address?	No	<u>Change</u>
Provide your telephone number		<u>Change</u>
Where do you use this telephone number?	For use whilst out of the UK	
Select whether this is your home,	Mobile telephone number	

Check all your answers and use the hyperlink 'Change' to make any changes to those sections.

Documents

You do not need to provide evidence of your qualifications or finances as you are a national of a country listed in the differential evidence requirement of the Student rules. Occasionally, UK Visas and Immigration (UKVI) may request this evidence while your application is being considered. If the evidence is requested, your visa application may be refused if you do not provide it.

Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for

from

After you submit your application, you must provide your documents to our commercial partner. You can provide your documents by:

- uploading copies of your documents yourself through our commercial partner's website, free of charge
- taking your documents (originals or copies) to your appointment where our commercial partner will scan them for you, for a fee

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

The passport is always required.

Other documents may be required depending on your nationality.

Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. Check if you need to get tested.

Save and continue

If you do need a TB test, you need to upload the certificate with the application.

Supporting Documents Clarification

At the end of the application, you will be able to view a 'supporting document checklist'. Use this to verify which documents need to be uploaded to the partner website. If you are unsure which supporting documents to provide send your supporting document checklist to advint@st-andrews.ac.uk and we can review and advise. https://www.gov.uk/student-visa/documents-you-must-provide

The documents you must upload with the application differ depending on your nationality. If you are from a country considered 'low risk' you do not need to provide financial or educational documents at point of application: https://www.gov.uk/student-visa/money

The UKVI reserve the right to request these documents at any time, so our advice is that you must still meet the requirements.

Consent Letters – required when:

- Under 18 https://www.gov.uk/student-visa/documents-you-must-provide
- Using your parents bank account to evidence appropriate finances
 <u>https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants#evidence-you-need-to-provide</u>

TB Tests - required if you are coming to the UK for more than 6 months, and you live in a listed country, or have lived in a listed country in the past 6 months. Contact advint@st-andrews.ac.uk if you are unsure. Certificates must be uploaded with your application.

You MUST be tested at a clinic approved by the Home Office – this may mean travelling to a different country.

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Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home in England
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

Confirm your understanding and acceptance to continue.

Save and continue

Return to this application later

You must then pay your Immigration Healthcare Surcharge.

This must be paid in full at point of application.

You will be charged for the full duration of your visa (ie. 4 year courses charged for 4.5 years).



Summary

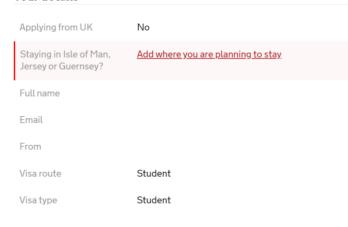
Missing Details

Your details

Add where you are planning to stay
Add your course start date
Add your course end date
Add whether you are continuing a course

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

Your details





Course start date

Add your course start date

Course end date

Add your course end date

Continuing course

Add whether you are continuing a course

Passport, travel document or biometric residence permit number

Date of birth

Are you applying to join or remain with a person already in the UK?

+ Add this person's details

Course start and end dates.

New Students: Use the dates on the CAS.

Returning Students (leave of absence, extended end date, new course): Check your CAS 'evidence' section. If you are a returning student we will have input the date you started your original course here: 'Actual Start date of Course...' This actual date is the start date for this part of the application.

Continuing on the same course? Only select **YES** if the course on your CAS is the same course you were last granted a visa for.

Is your course at NQF 7? NQF 7 is Postgraduate Masters level study (inc PG Dip/PG Cert, MRes, and MPhil courses)

Is your course a Masters degree? This also refers to postgraduate Masters courses. Not an undergraduate Masters.

Is your course for 13 months or less? Only select Yes if it applies to your entire course duration.

Location? St Andrews usually doesn't appear on this list, select **Other.**

If you have a sponsor, they may have made arrangements to receive your BRP, and they will give you an Alternative Collection Location (ACL) code to enter below.

Otherwise, you will need to collect your BRP from a UK Post Office. Enter a UK postcode below to find out where your nearest UK Post Office will be.

(\bigcup	Collect from a UK Post Office
(Collect from an alternative location (for example, your sponsor)
		ter the Alternative Collection Location (ACL) de provided by your sponsor

Save and continue

passport. This is valid for a limited time only. This is not your visa, your visa is the BRP card, which can be collected on arrival. You need to specify where you wish to collect it from (either a Post Office or the University via the Alternative Collection Code). We recommend collecting from the ACL.

To enter the country you'll receive a visa sticker (vignette) in your

BRP collection – When asked to enter an Alternative Collection Code input **2HE357** to collect from the University.

Completing the Application

Once you have paid your application fee, you will be directed to the partners website to book a biometric appointment and upload your supporting documents.

Please keep in mind that the partner website is a one size fits all and will have upload slots for every possible document required during a visa application – it's your responsibility to use your 'Supporting document checklist' to upload only what the UKVI require.

Please follow all instructions given after your biometric appointment. A lot of applicants will be required to submit their passport.

VFS Global step by step guides by country: https://www.vfsglobal.com/united-kingdom/

China UK Visa information: https://www.gov.uk/government/publications/apply-for-a-uk-visa-in-china

USA Step by Step: https://www.gov.uk/government/publications/usa-apply-for-a-uk-visa/apply-for-a-uk-visa-in-the-usa

This is a general advice document, correct at date of publication (July 2023). The Home office can change and update the application at short notice. You must continue to read each question carefully and select appropriate option for further explanation if required. Answer honestly and accurately and include any further explanations in the 'additional information' free text box or upload in the form of a cover letter. Contact advint@st-andrews.ac.uk for application advice if you are unsure how a question relates to your circumstances. We cannot take responsibility for any errors or omissions or for decisions made by the Home Office.